

April 3, 2024

Board of Supervisors Meeting Minutes

Present: Dan Demoret (Supervisor), Lorlie Harrington (Supervisor), Isaiah Mooney (Supervisor), Janet Dixon (Clerk/Treasurer), Jeff Stacy, Maggie Stacy

Open at 6:02 pm

Jeff Stacy brought a letter to the Board stating he hopes the Board would continue hire him to grade and plow our roads. He presented his price list for the coming year and explained some new road equipment he purchased.

Claims were moved up in the agenda to accommodate Jeff. Janet presented the claims, Lorlie made a motion to approve them, Dan seconded, motion passed unanimously. Jeff and Maggie Stacy left the meeting.

Minutes from the March 12, 2024 Board Meeting were sent before the meeting and are on the website.

- Motion to approve the minutes by Isaiah, seconded by Lorlie, motion passed unanimously.

Treasurer's Report

- CTAS ending balance from 2023 and starting balance for 2024 matched and Janet sent the year end report to the state before the deadline.
- Janet mailed Dan's letter to SSA requesting abatement from penalties due to late Form 941 filings, and we have not heard anything yet in response.
- After checking all receipts, disbursements and investments in CTAS against the bank balances, and working with CTAS trainers, CTAS is lower than the bank balance by \$118.57. Janet will continue to monitor it.
- Lorlie made a motion to approve the Treasurer's report as reviewed, seconded by Isaiah, motion passed unanimously.

Budget

- Janet is working to understand how budgeting works in CTAS. After direction from the Board she will present the 2024 budget at the June meeting.

Claims / Payroll

- Janet presented the payroll to the board. Discussion on consolidating reimbursements with payroll checks to save on checks.
- Motion to approve the Payroll report by Dan, seconded by Isaiah, motion passed unanimously.

Old Business -

- Website – Janet has created a mailing list for the letter announcing the website. The letter was reviewed and will be mailed this month.

- SLFRF funds – Isaiah will talk to Jeff Stacy about putting gravel down on the parking area of the town hall.
- Cemetery
 - No news on the surveying.
 - The daughter of Mugs Shield, a past Board Supervisor, called Lorie about interring his and his wife's ashes at the cemetery. Lorie believes Mugs gave her his plot when they moved from the area. Janet has located the cemetery files and will check. The Board said Mugs and Neva Shield could be “grandfathered” into one of the smaller plots that we will have for cremation remains.
- Janet called donation recipients from last year that we did not hear from this year, Several that she talked to said they had mailed the request to Brian Ford, and would resend to her. Hubbard County AIS said they already had all the allocated funds they needed for Big Mantrap and any additional money received would go to their general fund. Janet sent an email to the Big Mantrap Lake Association asking if they would send information about donating to their AIS Fund. Family Safety Network, Hubbard in Prevention Coalition and North Country Trail Association sent requests. Bob White of the All Vets Memorial in Hubbard County will send a request when he is able, as he is at the VA in Fargo. Janet will bring the checks to the June Board Meeting.

New Business -

- Incoming Mail/Emails discussed.

The next Board of Supervisors meeting will take place at 6:00pm on Wednesday, April 3 at the Township Hall, 31001 Cty. Rd 91.

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Meeting adjourned at 8:04 pm.