

June 5, 2024

## Board of Supervisors Meeting Minutes

Present: Dan Demoret (Supervisor), Lorlie Harrington (Supervisor), Isaiah Mooney (Supervisor), Janet Dixon (Clerk/Treasurer)

Open at 6:01 pm

Claims were moved up in the agenda to accommodate Jeff. Janet presented the claims, Lorlie made a motion to approve them, Dan seconded, motion passed unanimously. Jeff and Maggie Stacy left the meeting.

Minutes from the March 12, 2024 Board Meeting were sent before the meeting and are on the website. The date of the next meeting was corrected before the meeting.

- Motion to approve the corrected minutes by Lorlie, seconded by Isaiah, motion passed unanimously.

### Treasurer's Report

- CTAS and the bank statement continue to be off, but are consistently off. Janet will continue to monitor it.
- CTAS reports are indicating checks not cleared that have been in CTAS. Janet will contact a MAT trainer for help.
- Dan made a motion to approve the Treasurer's report as reviewed, seconded by Isaiah, motion passed unanimously.

### Budget

- Janet presented the 2024 budget. Motion to approve the 2024 budget by Isaiah, seconded by Lorlie, motion passed unanimously.

### Claims / Payroll

- Janet presented the claims, Isaiah made a motion to approve them, Lorlie seconded, motion passed unanimously.
- Janet presented the payroll to the board. Motion to approve the Payroll as report by Dan, seconded by Isaiah, motion passed unanimously.

### Old Business -

- IRS penalty letter – Dan presented the letter he has written to appeal the IRS' initial ruling that we owe penalty fees. Janet will mail the letter.
- Website – Janet sent the letter announcing our new website to all landowners in Thorpe Township. Three letters were returned. She will check the addresses with the Hubbard County GIS map and resend the letters if possible.

- SLFRF funds – Isaiah is waiting to hear from Jeff Stacy about putting gravel on the Town Hall parking lot. If there is any money left over we will use it on repairs to Inner Forest Road.
- Cemetery
  - There was a burial (cremation) in May.
  - There is no record that Mugs Shield gave Lorlie Harrington his plot. When the survey is completed Janet will contact the his daughter to select a plot.
  - We received an update from Murray Surveying. They need the pioneer burial and the burial in May indicated on their sketch map. They also asked the Board if we wanted to to have an amended cemetery plat recorded with Hubbard County. The current plat has been recorded. There is an additional cost of approximately \$600 for two copies of the plat.. The advantage is that it would become public record, accessible to all, and the not dependent on where the township files are located. The Board approved recording the amended plat with the county. Recording the amended plat is a process that involves Murray Surveying presenting it to the County Board. It is possible it will be completed by August.
  - Janet will meet with Lorlie and after that with Isaiah at the cemetery to locate the pioneer burial site.
- Spotted Knapweed Picnic –
  - Discussion on the idea presented at the April meeting of having an all-township picnic to pull spotted knapweed. After discussion the Board decided to instead have a “Spotted Knapweed Bounty” open to anyone living in Thorpe Township.
  - In July and August the Board will pay \$20/hour, 10 hours maximum with verification being a photo of the pile of knapweed with a caption describing the public area that was pulled and date and time of the pulling. Only Thorpe Township roads and ditches qualify for the payment. Verification received by August 1, 2024 will be paid at the August 7, 2024 Board Meeting. Verification received by August 31 will be paid no later than the October 2, 2024 Board Meeting. Janet will publicize the bounty on the website.

New Business -

- Itasca-Mantrap automatic withdrawal. Isaiah made a motion to sign up for the automatic withdrawal for one year for the Itasca-Mantrap electric bill. Lorlie seconded the motion and the motion passed unanimously. Janet will set up the automatic payment.

- Post Office box - Janet presented information on changing our official address to a post office box in Nevis. After discussion Isaiah made a motion to rent the small size post office box at the Nevis Post Office. Dan seconded the motion, and the motion passed unanimously.
- Elections – Janet confirmed there are 2 offices open in the November election, Supervisor and Clerk-Treasurer, both for 4 year terms.
- Incoming Mail/Emails - A building permit was submitted to Ben Oleson and was accepted without the need for a variance.

The next Board of Supervisors meeting will take place at 6:00pm on Wednesday, August 7 at the Township Hall, 31001 Cty. Rd 91.

Respectfully submitted by  
Janet Dixon  
Clerk-Treasurer

Meeting adjourned at 7:45 pm.