

Thorpe Township
Reorganization Meeting Minutes
12-4-2024 & 02-05-2025

Meeting opened at 7:41pm, 12-4-2024.

Present: Lorie Harrington (Supervisor), Dan Demoret (Supervisor), Isaiah Mooney (Supervisor), Janet Dixon (Clerk/Treasurer)

1. Swearing in of newly elected officers.
Dan Demoret was sworn in as Supervisor, 4 year term beginning 1-1-2025.
2. Township Board Chairperson.
Dan Demoret selected as Chairperson.
3. Planning Committee Chairperson
Dan Demoret selected as Planning Committee Chairperson.
4. Road Supervisor
Isaiah Mooney designated as Road Supervisor.
5. List of all officers was updated.
6. Schedule of the regular meetings for 2025:
The 1st Wednesday of every other month beginning in February, with an additional board meeting immediately after the Annual Township Meeting in March.
7. Designate a bank for the township accounts.
NorthView Bank of Park Rapids
8. Designate Road Maintenance Contractor.
Jeff's Professional Tree Service
9. Designate one or more locations for legal notices.
Town Hall, Corner of Junco Drive and Cty. 91, corner of Jewel Drive and Jewel Trail.
Additionally, notices will be posted on ThorpeTownship.org and the Thorpe Township Facebook page.

Motion to accept agenda items 1 through 9 by Dan, seconded by Isaiah, all approved, motion passed.

Reorganization Meeting continued until February 5, 2025.

Meeting opened at 6:06 pm, February 5, 2025.

10. Review Calcium Chloride contract with Hubbard County.
Motion by Lorie to use Durablend in 2025 with the option to skip road treatment in 2026, seconded by Dan, all approved, motion passed.

11. Set Compensation for town officers.

Motion by Lorlie to increase Planning Commission \$150 per meeting with compensation for all officers to remain at 2024 salary levels. Seconded by Dan, all approved, motion passed.

12. Review insurance policies.

Policies are in place and current.

13. Review Township positions that will be on the ballot in November.

No positions on the ballot for 2025.

14. Review and amend board policies as needed. (data retention and access, road management and snowplowing policies, etc.)

No amendments at this time.

15. Adopt an Administrative Policy for the township (Doc # TM7000)

Board reviewed and amended Doc #TM7000.

Motion to approve Resolution Establishing an Administrative Policy (see attached) by Dan, seconded by Lorlie, all approved, motion passed.

16. Confirm the township has current Training and Reference material.

Janet will work to put the Training and Reference materials in one location.

17. Review town ordinance book and resolution book.

Janet will be working to put all board policies together in binder and on the computer.

18. Designate a Noxious Weed Contractor/Plan.

Plan that was started in 2024, pulling rather than spraying will continue.

19. Transfer Town Records – confirm or arrange for transfer of township documents, information, etc. to any newly elected town officers.

No new officers for 2025.

Meeting adjourned 7:14.

Respectfully submitted by
Janet Dixon
Clerk/Treasurer